



## 2018 Intern Job Description

### Application Deadlines

International Interns: 1 February 2018

Ugandan Interns: 1 January 2018

Uganda Village Project is a non-profit organization working with the people of Iganga District to promote public health and sustainable development in the rural communities of this marginalized district in southeast Uganda. Our grassroots approach allows us to work directly with community based organizations (CBOs) and local government to utilize local knowledge and maximize community ownership. We facilitate community health and well-being in rural Uganda through improved access, education, and prevention in the following areas:

- Malaria • HIV/AIDS and STIs • Reproductive Health •
- Sanitation and Hygiene • Community-Constructed Shallow Wells •

UVP's internship provides a broad overview of UVP's diverse community health programs. It seeks to establish, sustain, and monitor UVP's public health and advocacy programs in rural villages throughout the Iganga District and aims to expose and train Ugandan and international students in public health and advocacy outreach in the field. Ultimately, interns focus on grassroots health promotion strategies in order to improve public health in targeted villages. Interns spend 8 weeks living and working in a village in rural Iganga District, Uganda, gaining experience in public health, community education, and international development. Interns work in diverse teams composed of Ugandan and non-Ugandan team members.

The program dates for the 2018 Intern Cohort are:

- Team Leaders: June 10 – August 12, 2018
- Team Members: June 13 – August 12, 2018

Interns are expected to work Monday-Friday 9 am- 5 pm, totaling approximately 320 hours.

### Required Qualifications

- Age 18 or older
- Flexibility and adaptiveness
- Demonstrated interest in international development, public health, service leadership, and/or health education
- Experience working in a team environment
- Ability to live, learn, and work effectively in a rural, resource-limited setting
- Strong work ethic and entrepreneurial nature
- Maturity, open-mindedness, and respect for new cultures and people
- Critical thinking and problem solving skills
- Knowledge and fluency in Lusoga/Luganda *Ugandan interns only*
- Must attend the Kampala Pre-Orientation *Ugandan interns only*
- Experienced in rural life, specifically dwelling and culture (particularly Busoga Region) *Ugandan interns only*

### Recommended Qualifications

- Previous international experiences through work, volunteer, or educational opportunities; developing country experience or experience in low-resource settings highly preferred
- Previous experience working on multi-stakeholder community engagements
- Demonstrated interest in rural and health education
- Leadership and project management experience

### Team Member Responsibilities

- *Project Design & Planning:* Help design and plan community mobilizations, educational outreaches and monitoring and evaluation activities (when applicable).

- *Project Implementation:* Facilitate and execute project activities relevant to the team (e.g., educational outreach, sanitation pushes, needs assessment, focus groups, monitoring and evaluation activities, etc.)
- *Community Engagement:* Listen to and empower community members through educational outreaches and/or evaluation activities.
- *Project Reporting:* Contribute to the planning and completion of team video, blog posts, final report, and other such projects.

## **Team Leader Job Description**

In addition to the requirements and responsibilities for a team member, Team Leaders should also demonstrate the following:

### **Required Qualifications**

- Experience working in international developing country experience and/or low-resource environments
- Experience Demonstrated passion for global health / international development work
- Maturity
- Excellent leadership, cultural competency, communication, and conflict mediation skills
- Ability to maintain a level head in various situations
- Ability to empower team members and drive group decision making
- Ability to organize and delegate activities to a team
- Ability to conduct detailed accounting of financial records and all activities carried out by team

### **Responsibilities**

- *Project Scope:* Define project goals for the summer with team, village leadership, and UVP staff.
- *Implementation Planning:* Work with village leaders and Village Health Team (VHT) members to determine most effective means of implementing activities.
- *Team Management:* Serve as liaison between the team, UVP staff, village leaders, and VHTs on any project status, upcoming events, issues, etc. Coordinate work streams and empower team members to take initiative on projects. Co-manage team morale and engage in conflict mediation/resolution when necessary.
- *Strategic Planning:* Co-lead team strategic planning meetings and translate strategy into effective implementation.
- *Financial Management:* Manage and keep track of team's finances and expenditures. Collaborate with co-leader to review expenses and budget/money management.
- *Project Management:* Manage reporting of project-related data, financial information, and meeting minutes. Share relevant data and information with UVP staff members and team members.

Apply online at [www.UgandaVillageProject.org](http://www.UgandaVillageProject.org) or mail a paper application (Ugandan applicants only) to Uganda Village Project, PO Box 2, Iganga, Uganda.